

Notice of Special Called Boyle County Board of Education Board Meeting on May 7, 2020 at 6:30 PM VIA Video Telephone Conference which may be accessed at: <https://www.youtube.com/watch?v=6sdVk-DAts&feature=youtu.be> and will be recorded and will be posted on the district website [www.boyle.kyschools.us](http://www.boyle.kyschools.us).

## RECORD OF SPECIAL CALLED BOARD PROCEEDINGS (MINUTES)

Danville, KY, May 7, 2020

The Boyle County Board of Education met via Video Telephone Conference at 6:30 o'clock PM on the 7<sup>th</sup> day of May 2020, with the following members present:

(1) Jennifer Newby	(2) Jesse Johnson	(3) Ruth Ann Elliott
(4) Stephen Tamme	(5) Anna Laura Guerrant	

### Call to order:

Chairperson, Jennifer Newby, called the meeting to order.

### Field Trips:

The board that there no field trips for the month.

### Fuel Quotes:

The Board was notified there were no fuel quotes for the month.

### Monthly Maintenance Reports:

The Board was notified of the monthly maintenance reports.

### Superintendent's Report:

#### Superintendent's Comments:

Superintendent LaFavers reported to the Board that Pam Tamme, District Health Coordinator is retiring June 30, 2020 and thanked her for her service.

Superintendent LaFavers thanked the teachers and all other staff for all of their hard work during this COVID-19 pandemic.

Food Service Director, Katie Ellis reported to the Board that following the COVID-19 pandemic closure the Boyle County School District food service mobilized to offer all kids eighteen (18) and under free breakfast and lunch meals via drive-thru launched March 17, 2020, and home delivery launched on March 18, 2020. To date 25,712 meals have been delivered and 23,826 meals have been picked up at drive-thru sites for a grand total of 49,538 meals prepared during the COVID-19 pandemic.

Superintendent LaFavers and Boyle County High School Principal, Mark Wade recognized Elijah McKinley Goggin, Finalist for National Merit Scholar and Megan Rose Johnston, semifinalist for U.S. President Scholar in Career and Technical Education as Boyle County Spotlight on 2020 graduating seniors who have excelled during their academic careers.

Chief Finance Officer, David Morris reported to the Board on the budget forecasting for the 2020 – 2021 school year. Mr. Morris reported on revenues and some saving on expenses; including but not limited to; transportation, field trips, cancellation of the Black and Gold Academy, but reported the increase in the foodservice budget due to the providing meals during the COVID-19 school closure. Mr. Morris reported an estimated 7,977,000.00 for the end of the year for the district.

**Action Items:**

Discussed/Approved Adopting the Finding in the Memorandum, Dated May 6, 2020 by the Food Service Director, Katie Ellis and Apply the Directive per the Memorandum:

18. On motion of Mr. Tamme, seconded by Ms. Elliott, it was voted unanimously, to approve adopting the finding in the memorandum, dated May 6, 2020 by the Food Service Director, Katie Ellis and apply the directive per the memorandum as follows:

RE: Food Services Food Security Initiative Salary Enhancement

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Date: May 6, 2020

To: Boyle County Board of Education Members

From: Katie Ellis, Food Service Director

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**Boyle County Schools: Food Security Initiative**

On March 17, 2020, Food Services launched a collaborative food security initiative designed to help provide essential food supports to children in the midst of the COVID-19 pandemic. The existing food preparation and distribution models that the district had in place prior to the pandemic (NSLP, SBP, and SFSP) were ill-fitted for this unusual time. Consequently, food services, in partnership with transportation and other district personnel, built and executed a new model of emergency food preparation and distribution to serve children throughout the pandemic.

This new model integrated maximum social distancing procedures, included heightened cleaning and sanitizing procedures in high-touch areas, enhanced employee and vendor health and hygiene procedures, new food preparation and packing techniques, time control procedures, staffing formulas, procedures for loading/unloading buses and vehicles for food distribution, and procedures for drive-thru pickup. Our protocols were consistently ahead of state and federal guidance on these matters. We have been intentional about building a framework that may be called upon in future emergency feeding situations.

Our food security initiative team, as directed by the food services department, is comprised of the following groups of individuals who have provided boots on the ground services to families in our community:

- Boyle County Food Services managers and cooks
- Boyle County Transportation bus drivers and monitors
- Junction City Elementary and Boyle County Middle School instructional assistants
- Additional district personnel authorized to support the initiative

As of April 30, 2020, these individuals have been responsible for preparing and distributing over 49,000 meals in our community – an estimated 1,500 meals per day. What this food security initiative team has achieved amidst a global pandemic is both remarkable and a testament to their concern for and commitment to the well-being of our children. They have made personal sacrifices to continue reporting to work on-site and have assumed enhanced responsibilities as this new model of emergency food distribution was created. Specifically, staff have had to reinvent ways of operating that maintain social distancing protocols for all tasks, ensure closed circuits among our teams, and heighten sanitation practices. In some instances, staff were learning jobs that were new and unique to this situation (ie: food delivery person distributing meals).

Given the enhanced level of responsibility that the food security initiative team bore during this time, we respectfully recommend that the board authorize a \$3.00 per hour salary enhancement. This salary enhancement shall be for onsite services directly related to the establishment of the COVID-19 emergency feeding program which included building a new distribution model and the preparation and distribution of meals authorized by Katie Ellis (Food Service Director). This shall be applied retroactively, beginning on the first day of emergency feeding operations (March 17, 2020). The salary enhancement shall continue to be applied to authorized personnel and hours worked under the initiative until such a time as May 31, 2020 or the emergency has been lifted (whichever comes first). This salary enhancement is not an effort to create a new classification in the future; rather, it is tied to this unique time which will expire at the end of the fiscal year.

Discussed/Approved Creating 240 Day Director of Family and Community Support Certified Position, Fifteen Percent (15%) Stipend, and Job Description for the 2020 – 2021 School Year:

19. On motion of Ms. Guerrant, seconded by Mr. Tamme, it was voted unanimously, to approve creating 240 day Director of Family and Community Support certified position, fifteen percent (15%) stipend, and job description for the 2020 – 2021 school year.

Discussed/Approved Creating 240 Day Student Services Specialist Classified Position and Job Description for the 2020 – 2021 School Year:

20. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve the revised BG - 1 for the new Woodlawn Elementary School renovation project, in the amount of \$4,595,000.00, pending approval by the Kentucky Department of Education.

Discussed/Approved Changing (.5) LPN Nurse Position to a (1.0) RN Nurse Position for the 2020 – 2021 School Year:

21. On motion of Ms. Guerrant, seconded by Mr. Tamme, it was voted unanimously, to approve changing (.5) LPN Nurse position to a (1.0) RN Nurse position for the 2020 – 2021 school year.

Discussed/Approved Approving Contract to Purchase Furniture from KDA Office Furniture for the Woodlawn Elementary School Renovation Project; Which Includes Delivery, Installation Per the Agreed Upon Furniture Layout, and Removal of All Trash; in the Amount of \$124,492.67 – On State Master Contract:

22. On motion of Ms. Guerrant, seconded by Mr. Tamme, it was voted unanimously, to approve approving contract to purchase furniture from KDA Office Furniture for the Woodlawn Elementary School renovation project; which includes delivery, installation per the agreed upon furniture layout, and removal of all trash; in the amount of \$124,492.67 – on State Master Contract.

Discussed/Approved Approving Purchasing Three (3) International Seventy-Two (72) Passenger School Buses, in the Amount of \$313,656.00:

23. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve purchasing three (3) International seventy-two (72) passenger school buses at a base cost of \$88,804.00 (250HP/Allison 2500PTS) each with an additional \$450.00 for radio AM/FM/P.A. with interior speakers and one (1) external loudspeaker each, \$2,200.00 REI dual camera digital recording system with event marker and sensors each, \$2,000.00 undercarriage storage compartments each, \$9,900.00 air conditioning 120,000 BTU each, \$374.00 Goodyear tires each, \$138.00 engine brake each, \$686.00 tinted windows each for a grand total of \$313,656.00, with the with the Kentucky Department of Education through the State price contact agreements established in accordance with statutory authority.

Discussed/Approved Recommendation for Graduation of Senior Class of 2020:

24. On motion of Ms. Guerrant, seconded by Mr. Tamme, it was voted unanimously, approve recommendation for graduation for the senior class of 2020, as follows:

**Boyle County High School  
Class of 2020 Celebrations**



**CELEBRATING  
SENIORS**

- Friday, May 1 – PG Grad Yard Sign pickup - DONE
- Monday, May 4 – Cap and Gown Pickup - DONE
- Approx. Tuesday, May 12 – Senior Surprise Pickup Day
- Senior Recognition Night – May 19<sup>th</sup> at 7:00 pm This will be virtual and prerecorded to celebrate accomplishments.

GRADUATION PREPARATION – PHOTOS & VIDEO RECORDING	<ul style="list-style-type: none"> <li>● Google Classroom for Seniors with Mrs. Michael – Seniors virtually attend information sessions, receive handouts and attend a “mandatory practice” in groups. All guidelines for the photos and video shooting will be given via this classroom.</li> <li>● May 20-22 - Virtual Videoing &amp; Photography <ul style="list-style-type: none"> <li>○ Seniors filmed one at a time on stage in front of building.</li> <li>○ Senior car and one additional car will be permitted.</li> <li>○ Individual Portrait and Diploma Photo will be made</li> <li>○ Project Graduation prizes will be distributed.</li> <li>○ All graduation speakers will be given a designated time and will be filmed doing their portion of the ceremony.</li> <li>○ All components of the ceremony have been adjusted and approved by the local health department. All safety precautions will be followed strictly.</li> </ul> </li> </ul>
GRADUATION DAY - MAY 29, 2020	The 2020 Commencement Ceremony will be broadcast live as a Premiere on You Tube and other avenues at 6 pm on Friday, May 29. The link will be posted on our school website, communicated through OneCall text, posted on the Infinite Campus portal, Facebook, and through Twitter.
CAMPUS CELEBRATION PARADE & FIREWORKS MAY 29, 2020 8 PM.	<ul style="list-style-type: none"> <li>● Seniors will gather at Millennium Park IN CARS with family members only, no passing of items among cars, and they must observe distancing of 6 feet. They will not be permitted to exit car.</li> <li>● Local law enforcement will block traffic and lead the way for cars to parade to the east entrance of the school, behind the school, and to the parking lot. Fields will be lit and there will be many displays along the way to celebrate seniors.</li> <li>● Law enforcement will be scattered throughout to keep people moving at a very slow pace and to ensure they remain in their vehicles.</li> <li>● Students will drive behind school and the teachers of the high school will be spaced 10-20 feet apart outside to wave and celebrate the students.</li> <li>● Students will be given a parking area or spot number in the high school parking lot area, the lot between Woodlawn and BCMS, Woodlawn, and the front of the high school to view the fireworks show.</li> <li>● Teachers will be able to share messages to the students on the local radio station.</li> </ul>
Tassel Ceremony/ Rebel Walk/ Project Grad/	August 3rd-tentative This will be a time prior to the 2020 school year starting that we will invite all seniors to come back for a celebration. Plans will be developed when KY is designated Phase 2.

### Consent Agenda:

25. On motion of Mr. Johnson, seconded by Ms. Elliott, it was voted unanimously, to approve the following consent items:

**Construction:**

- Hire L.E. Gregg Associates to Provide the Structural Special Inspection and Quality Control Services for the Woodlawn Elementary School Renovation Project

**Contracts/Agreements:**

- Renewal Application With the Department of Juvenile Justice and Boyle County Schools for Day Treatment Services for the July 1, 2020 – June 30, 2022 School Years
- Memorandum of Agreement with the Kentucky Department of Education, Department of Juvenile Justice, for Day Treatment Program for the period of July 1, 2020 – June 30, 2022, in the amount of \$147,420.00

**Job Descriptions for the 2020 – 2021 School Year:**

**New:**

- **Extra Service**
  - Health Coordinator
  - Theatre Manager

**Modified:**

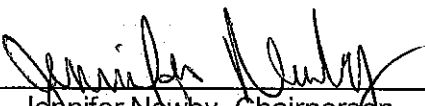
- **Certified**
  - Chief Academic


**U.S. Department of Education 2020 National Blue Ribbon Schools Program Application:**

- Junction City Elementary School Application for 2020 National Blue Ribbon Schools Program

**Adjourned:**

26. On motion of Mr. Tamme, seconded by Ms. Guerrant, it was voted unanimously, to adjourn.

  
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 Jennifer Newby, Chairperson

  
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 Mike LaFavers, Secretary