

RECORD OF REGULAR BOARD PROCEEDINGS (MINUTES)

Danville, KY, May 18, 2017

The Boyle County Board of Education met at Boyle County High School Library at 7:00 o'clock PM on the 18th day of May 2017, with the following members present:

(1) Jennifer Newby (Arrived @ 7:19 PM) (2) Julie Jones (3) Ruth Ann Elliott
(4) Stephen Tamme (Arrived @ 7:01 PM) (5) Jesse Johnson

Call to order:

Vice- Chairperson, Julie Jones, called the meeting to order.

Approved Agenda:

179. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, of those present, to adopt the agenda for the meeting.

Minutes:

180. Mr. Johnson, seconded by Ms. Elliott, made a motion to approve the April 20, 2016 regular board meeting minutes and the May 15, 2017 regular working session board meeting minutes, which had been mailed to each board member and board attorney. Vote was unanimous, of those present, to approve the minutes.

Action Items:

Discussed/Approved Accepting/Awarding Bid for Elevator Maintenance for the 2017 – 2018 School Year:

181. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, of those present, to accepting and awarding the bid for elevator maintenance for the 2017 – 2018 school year to D-C Elevator for six (6) evaluations per year at a cost of \$275.00 per evaluation. This was the only bid received.

Stephen Tamme arrived at 7:01 PM

Discussed/Approved Accepting/Awarding Bid for Junction City Elementary School and Perryville Elementary School Lawn Care (Mowing Services) for the 2017 – 2018 School Year:

182. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, of those present, to accepting and awarding the bid for Junction City Elementary School and Perryville School lawn care (mowing services) for the 2017 – 2018 school year to Journeyman's Lawn Care in the amount of \$13,200.00. There were five (5) bids received and Journeyman's Lawn Care was the lowest bid.

Discussed/Approved Accepting/Awarding Bid for Workers' Compensation Insurance for the 2017 – 2018 School Year:

183. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, of those present, to approve accepting and awarding the bid for Worker's Compensation Insurance to Church Mutual/Paul Jahns for the 2017 – 2018 school year in the amount of \$69,317.00. There were four (4) bids received. Church Mutual was the lowest bidder.

Discussed/Approved Accepting/Awarding Bid Student Accident Insurance for the 2017 – 2018 School Year:

184. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, of those present, to approve accepting and awarding the bid for student accident insurance to Roberts Insurance Company, in the amount of \$62,985.30 (catastrophic and unlimited physiotherapy) for the 2017 – 2018 school year. There were two (2) bids received and Roberts Insurance Company was the lowest bid received.

Discussed/Approved Accepting/Awarding Bid for Property, General Liability/Educator's Legal Liability, Fleet (Auto), Inland Marine, and Umbrella Insurance Bids for the 2017 – 2018 School Year

185. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, of those present, to approve accepting and awarding the bid for property insurance excluding terrorism with Johnson Pohlmann, in the amount of \$ 126,909.00, with a one thousand (\$1,000.00) dollar deductible and excluding terrorism, for the 2017 – 2018 School Year. There were two (2) bids received and Johnson Pohlman was the lowest bidder and met the bid specifications.

- Property Insurance
- Inland Marine Insurance
- Fleet Insurance
- General Liability Insurance
- Umbrella Insurance

Discussed/Approved Accepting/Awarding Bid for Maintenance Uniform Services for the 2017 – 2018 School Year:

186. On motion of Ms. Elliott, seconded Mr. Tamme, it was voted unanimously, of those present, to approve accepting and awarding the bid for maintenance uniform services to G & K Services, in the amount of twenty-four dollars (\$24.00) weekly and a five dollar (\$5.00) weekly service charge for the 2017 – 2018 school year. There were two (2) bids received and G & K Services was the lowest bidder.

Discussed/Approved Accepting/Awarding Bid for Warewashing Chemicals and Service for the 2017 – 2018 School Year:

187. On motion of Mr. Tamme, seconded Mr. Johnson, it was voted unanimously, of those present, to approve accepting and awarding the bid for warewashing chemicals and services to PFG for the 2017 – 2018 school year for the amounts listed below:

- Five (5) Gallon Detergent for Dish Machine - \$70.00
- Five (5) Gallon Rinse for Dish Machine - \$78.00
- Four (4)/One (1) Gallon Concentrated Delimer - \$53.53
- Four (4) Gallon Pot and Pan Detergent - \$59.46
- Four (4)/One (1) Gallon Quat Sanitizer - \$64.36
- Quat Sanitizer Tablets 150 Count/Jar - \$46.80

There were two (2) bids received and PFG was the lowest bidder.

Discussed/Approved Emergency Certification for Substitute Teachers for the 2017-- 2018 School Year:

188. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, of those present, to approve emergency certification for substitute teachers for the 2017 – 2018 school year.

Discussed/Approved Auditor Contract for 2017 – 2018 School Year:

189. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, of those present, to approve the Auditor Contract with Denise Keene for the 2017 – 2018 school year, in the amount of \$16,500.00, same as 2016 – 2017 school year.

Discussed/Approved Non-Traditional Instruction Program Application for Returning District for the 2017 – 2018 School Year Per KRS 158.070 Section 9:

190. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, of those present to approve the Non-Traditional Instruction Program application for returning districts for the 2017 – 2018 school year per KRS 158.070 section 9.

Discussed/Approved Creating the Following Certified and Classified Positions, Job Descriptions, and Salary Schedules for the 2017 – 2018 School Year:

191. On motion of Mr. Tamme, seconded by Mr. Johnson , it was voted unanimously, of those present, to approve creating the following certified and classified positions, job descriptions, and salary schedules for the 2017 – 2018 school year:
- Certified
 - One (1) Communications Director – Four Percent (4%) Index and Thirty (30) Extended Days
 - One (1) Human Resource Director – Fourteen Percent (14%) Index and Fifty-Three (53) Extended Days
 - One (1) (.5) Afterschool Program Coordinator – 172 Days, Four (4) Hours a Day
 - Classified
 - Family Resource/Youth Service Center Assistant – 210 Days – 7 Hours a Day
 - Project Manager – 240 Days
 - One (1) (.5) Afterschool Program Instructional Assistant, Level II – 172 Days, Four (4) Hours a Day

Discussed/Approved Creating the Following Summer Feeding Program Classified Positions:

192. On motion of Mr. Johnson, seconded by Ms. Elliott, it was voted unanimously, of those present, to approve creating the following summer feeding program classified positions:
- One (1) Summer Feeding Program Cafeteria Manager – 45 Days
 - One (1) Summer Feeding Program Cook Position (6 Hours a Day) – 44 Days

Vice-Chairperson, Julie Jones relinquished her position as presiding officer to Chairperson, Jennifer Newby, since her arrival at this time

Discussed/Approved the Certified Evaluation Plan for the 2017 – 2018 School Year:

193. On motion of Mr. Johnson, seconded by Ms. Elliott., it was voted unanimously to approve the certified evaluation plan for the 2017 – 2018 school year, as presented.

Discussed/Approved Principal's Combining Budgets for All Schools for the 2017 – 2018 School Year:

194. On motion of Ms. Jones, seconded by Mr. Tamme, it was voted unanimously, to approve the Principal's combing budgets for all schools for the 2017 – 2018 school year, as presented.

Discussed/Approved Tentative Budget for 2017 – 2018 School Year:

195. On motion of Ms. Elliott, seconded by Mr. Tamme, it was voted unanimously to approve the tentative budget for the 2017 – 2018 school year, as presented.

Consent Agenda:

196. On motion of Ms. Jones, to approve the following consent items with a second by Mr. Tamme, the voted was as follows:

For: Ms. Newby, Ms. Jones, Ms. Elliott, and Mr. Tamme
 Abstaining: Mr. Johnson

Mr. Johnson abstained due to a possible conflict of interest of renewal of banking services due to his association with Farmer's National Bank.

The motion passed.

Information Item:

- **Summer Food Service Feeding Program Locations for June 5, 2017 through August 4, 2017 (Enclosure):**
 - Boyle County High School
 - Junction City Elementary School
 - First Baptist Church of Junction City
 - Immanuel Baptist Church
 - Worldstown Road Church of God
 - Bunny Davis Recreation Center

- Centenary United Methodist Church
- EMRMC Well Kids

And any other locations requested.

Leave Request:

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Job Descriptions:

New

- Mental Health Specialist
- School Psychologist/Mental Health Practitioner
- Google Certified Teacher, Level I
- Google Certified Teacher, Level II
- Technology/Network Maintenance
- Transportation Trainer
- Head of Maintenance
- Summer Literacy

Modified

- Counselor, Elementary

Contracts/Agreements/Lease Agreements:

- Party On Air Xtreme Inflatables, LLC Rental Agreement for Black and Gold Academy – June 23, 2017, in the Amount of \$2,154.94
- Renew Lease Agreement with the City of Junction City for Use and Maintenance of Playground Equipment, in the Amount of \$105.00 to be Paid to the Boyle County Board of Education for the 2017 – 2018 School Year
- Memorandum of Agreement for Personnel Network Consent with the Kentucky Department of Education for the 2017 – 2018 School Year for Renee' Yates
- Summer Food Service Feeding Program Kentucky Department of Education Form C – Open Site Free Meal Policy Statement
- Agreement with Miller Transportation for One (1) Chartered Bus for the Boyle County High School Softball Team Owensboro, KY Trip – June 7 - 10, 2017, in the Amount of \$3,820.00
- Agreement with Miller Transportation for One (1) Chartered Bus for the Boyle County High School Girls' Soccer Team to WKU, Bowling Green, KY Trip – July 10, 2017, in the Amount of \$1,190.00
- Agreement with Miller Transportation for One (1) Chartered Bus for the Boyle County High School Girls' Soccer Team Return Trip From WKU, Bowling Green, KY Trip – July 14, 2017, in the Amount of \$1,190.00
- Agreement with Southeast United Dairy Industry Association, INC for One (1) Immersion Blender and Two (2) Containers/Lid at Boyle County High School
- Agreement with Southeast United Dairy Industry Association, INC for One (1) Immersion Blender and Two (2) Containers/Lid at Boyle County Middle School

Superintendent's Travel:

- Superintendent's Travel to May 3, 2017 Superintendent's Advisory Meeting in Frankfort, KY, and May 5, 2017 Architect Meeting in Lexington

Amend 2017 - 2018 Extra Service Salary Schedule:

- This Amends the 2017 – 2018 Extra Service Salary Schedule
 - Consider Changing Head Band Director Stipend from \$8,000.00 to \$10,000.00
 - Consider Changing Summer Literacy Teachers at Junction City Elementary School from (10) to (6) at \$1,000.00 Stipend and Adding One (1) Summer Literacy Coordinator at \$4,000.00 Stipend
 - Consider Adding Three (3) \$1,000.00 Stipends for Summer Math Academy
 - Consider Adding One (1) \$1,000.00 Stipend for Summer Math Academy if Over Eighty (80) Students

Amend 2017 - 2018 Salary Schedules:

- This Amends the 2017 – 2018 Salary Schedule
 - Mental Health Specialist

Overnight/Out-of-State Trip Request:**BOYLE COUNTY HIGH SCHOOL:**

B. Deem – BCHS Softball Team to Owensboro, KY, to participate in State Softball Tournament (Tentative) – June 7 – 10, 2017;

B. Deem – BCHS Softball Team to WKU, Bowling Green, KY, to participate in Softball Camp – July 10 – 14, 2017.

Facility Use Requests:**BOYLE COUNTY HIGH SCHOOL:**

Farmers National Bank requests the use of the Boyle County High School lobby, cafeteria, and gymnasium for the purpose of hosting Farmer's National Bank Company Picnic on June 8, 2016, from 4:00 PM – 9:00 PM.

Payment of Salaries and Claims:

Ratify payment of salaries and claims from Payroll Accounts by checks #67656 - #67713 and direct deposit advices #202825 - #203768 amounting to \$1,479,008.99; and claims from General Fund by checks #76022 - #76219 amounting to \$383,160.14.

Superintendent's Report:

Superintendent's Comments:

Superintendent LaFavers reported the on the successful end of the 2016 – 2017 school year.

Superintendent LaFavers introduced Susan Taylor, District Chief Information Officer. Ms. Taylor reported that all five (5) schools were represented and over one hundred twenty students across the district participated. Several students from each school gave an overview of their project for the STLP competition.

Treasurer's Report:

David Morris, Finance Officer, gave the Board a balance sheet report for period ten (10).

Attendance Report:

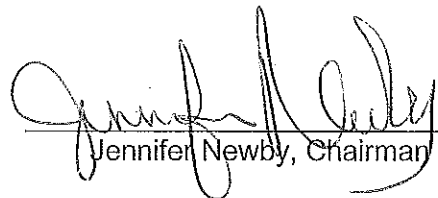
Mike LaFavers, Superintendent, reported that on the ninth (9th) month's attendance.

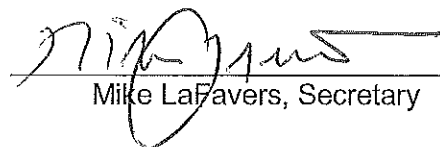
Hear Public Comments:

There were no comments from the public.

Adjourned:

197. On motion of Mr. Johnson, seconded by Ms. Elliott, it was voted unanimously, to adjourn.


Jennifer Newby, Chairman


Mike LaFavers, Secretary

