

## RECORD OF REGULAR BOARD PROCEEDINGS (MINUTES)

Danville, KY, August 17, 2017

**There was a Tax Rate Hearing held at 6:00 PM at the Boyle County High School library.**

The Boyle County Board of Education met at Boyle County High School Library at 7:00 o'clock PM on the 16<sup>th</sup> day of August 2017 with the following members present:

(1) Jennifer Newby	(2) Julie Jones	(3) Ruth Ann Elliott
(4) Stephen Tamme	(5) Jesse Johnson	

### Call to order:

Chairperson, Jennifer Newby, called the meeting to order.

### Approved Agenda:

231. On motion of Ms. Jones, seconded by Mr. Tamme, it was voted unanimously, to adopt the agenda for the meeting. Vote was unanimous.

### Minutes:

232. Mr. Johnson, seconded by Ms. Elliott, made a motion to approve the Boyle County Board of Education July 13, 2017 special called board meeting minutes and August 10, 2017 special called board meeting minutes, which had been mailed to each board member and board attorney. Vote was unanimous in support of the motion.

### Personnel Report:

#### **CERTIFIED EMPLOYEES:**

##### **Appointed:**

Caleb Berger, Math/Algebra I Teacher, BCHS (Effective August 14, 2017 for the 2017 – 2018 School Year)  
 Steve Goggin, Head Principal, BCHS (Effective August 3, 2017 for the 2017 – 2018 School Year)  
 Kelsey McGuffey, Speech Therapist, District (Effective August 14, 2017 for the 2017 – 2018 School Year)

#### **CLASSIFIED EMPLOYEES:**

##### **Appointed:**

Jordan Evans, Instructional Assistant, Level II, PES (Effective August 9, 2017 for the 2017 – 2018 School Year)  
 Katelyn Hoskins, (Two (2) Hours a Day/172 Days) Cafeteria Monitor, PES (Effective August 16, 2017)  
 Braden Moseley, Instructional Assistant, Level II, BCMS (Effective August 14 2017 for the 2017 – 2018 School Year)

**Substitute Teachers:**

Ashley Baxter  
 Jan Belcher  
 Suzanne Blandford  
 Bruce Bryant  
 Melanie Carter  
 Ellen Casey  
 Deborah Clark  
 John Collier  
 Donna Conder  
 Thomas Cummins  
 Donovan Daulton  
 Lawrence Davidson  
 Tammy Day  
 Abigail Dean  
 Patricia Devine  
 Barbara Eisenbeis  
 John Gumm  
 Christalynn Hubble  
 Amanda R Johnson  
 Sherry Jones  
 Linda Kyle

Amanda Lanham  
 Renita Leffew  
 Thomas Lynch  
 Joan Mann  
 Gail Manning  
 Kitty Marston  
 Samantha Masters  
 Judith McRay  
 Janine Miller  
 Carolyn Montgomery  
 Margaret Moore  
 Brian Morrison  
 Myra Munday  
 Mary Murphy  
 Dianne Oliverio  
 Kylee Overing  
 Kristan Paynter  
 Joanna Post  
 Diana Pulliam  
 Laura Roller  
 Carl Russell

Loret Russell  
 Amanda Sergent  
 Victoria Shadley  
 Janet Sheffield  
 Brenda Short  
 Camille Singleton  
 Molly Steigerwald  
 Jerry Stewart  
 Mary Spoonamore  
 Allison Stevens  
 Merri Lee Warren  
 Kristi Waters  
 Susan Wheeler  
 LaQueasha Wilson  
 Jeff Withers  
 James Wysong  
 Susan Wysong  
 Kathy York  
 E. Ruthie Young

**Substitute Instructional Assistants:**

Stephanie Cloyd  
 Prentice Hubble  
 Ivis Jones  
 Heather Kincaid

Renita Leffew  
 Gail Manning  
 Janine Miller  
 Linda Rogers

Brenda Short  
 Danielle Stevens  
 David Stevens  
 Christina Swafford

**Substitute Clerical Assistants:**

Stephanie Cloyd

Heather Kincaid

Desiree Peoples

**Substitute Custodians:**

Danielle Stevens  
 David Stevens

W Scott Taylor  
 Warren Young

**Substitute Cooks:**

Rebekah Biggs  
 Tammy Burchett  
 Megan Griffin

Danielle Stevens  
 Tara Perryman  
 Ivis Jones

Tara Perryman  
 Danielle Stevens

**Substitute Cafeteria Monitors:**

Judith Blain  
 Ivis Jones

Heather Kincaid  
 Tara Perryman

Desiree Peoples  
 Linda Rogers

**Substitute Bus Drivers:**

Mark Bottom  
 Mark Hoffman

Lynnwood Parsons  
 Debbie Westerfield

Rick Westerfield

**Substitute Bus Monitors:**

Sheilda Bates  
 Billy Hargis  
 Danielle Stevens

Willard "Bud" Trayner  
 Jimmy Brooks

**Safe Crisis Management:**

Shanda Machia Everage, Safe Crisis Management Trainer Level II Certification Training, District (Effective 2017 – 2018 School Year)

Shanda Machia Everage, Safe Crisis Management Trainer Level II, District (Effective 2017 – 2018 School Year)

Claire Johnosn, Safe Crisis Management Trainer Level I Certification Training, District (Effective 2017 – 2018 School Year)

Claire Johnson, Safe Crisis Management Trainer Level I, District (Effective 2017 – 2018 School Year)

**Resignation:**

Steve Goggin, Assistant Principal, BCHS (Effective August 3, 2017)

**Retirement:**

Joyce Caldwell, Cook (6 Hours a Day), JCES (Effective September 1, 2017)

**Notice of Procedure Changes:**

Notice to Board of Procedure Change to Transportation Request (Students 09.36 AP.212) and Overnight and/or Out-of-State Trip Request Form (Students 09.36 AP.21)

**Superintendent's Report:**

## Superintendent's Comments:

Mike LaFavers, Superintendent, reported it has been a great start to the new school year.

Mike LaFavers, Superintendent, reported that everyone is excited about Eclipse Day and the district has secured approved glasses for all students and staff.

Mike LaFavers, Superintendent, introduced Jennifer Broadwater, Communications Director and Carla Carr, Human Resources Director.

## Teaching and Learning Report:

David Young, Assistant Superintendent, introduced Pam Shunk, Principal at Junction City Elementary School and Marjorie Rush, Assistant Special Education Director. Ms. Shunk and Ms. Rush reported on their presentation at the National Model School Conference held in Nashville, TN.

David Young, Assistant Superintendent, reported to the Board on Classroom Teachers Enacting Positive Solutions (CTEPS) at each school. Mr. Young introduced CTEPS several teachers from each school, who presented examples of how CTEPS is incorporated into the classroom instruction.

## Treasurer's Report:

David Morris, Finance Officer, gave the Board a copy of balance sheet report for period 1.

#### Attendance/Enrollment Report:

Chris Holderman, Assistant Superintendent of Operations/Student Services, reported on the enrollment and attendance for the first two (2) days of school.

#### Data Security Report:

Susan Taylor, Data Security Officer, reported on data security measures and protocols put in place in the event of a security breach.

#### Architect's Report:

Tony Thomas, Architect, reported to the Board that the Kentucky Department of Education has released the approval for design of the new Boyle County Middle School construction project, pending reducing two hundred twenty (220) square feet from plans. Mr. Thomas reported that the project is on schedule for final plan approval by the Board on September 21, 2017, and bidding, awarding bids, and revising BG-1 by October 26, 2017.

#### Hear Public Comments:

There were no comments from the public.

#### Action Items:

##### Discussed/Approved 504 Chairperson/Designee for the 2017 – 2018 School Year:

233. On motion of Ms. Jones, seconded by Mr. Tamme, it was voted unanimously, to approve the 504 chairperson/designee for the following administrators for the 2017 – 2018 school year:
- Marjorie Rush, Allison Justice, Brian Deem, and Holly Young, designees for Mark Wade, Principal, Boyle County High School
  - Marjorie Rush, Allison Justice, Brian Deem, Holly Young, and Claire Johnson designees for Steve Karsner, Principal, Boyle County Middle School
  - Christie Sharp, Brian Deem, and Marjorie Rush designees for Bernice Bates, Principal, Woodlawn Elementary School
  - Christie Sharp, Brian Deem, and Marjorie Rush, designees for Pam Shunk, Principal, Junction City Elementary School
  - Melissa Marlowe, Elizabeth Gormley, and Christie Sharp designees for Chris Slone, Principal, Perryville Elementary School
  - Marjorie Rush designee for Jane Paynter, Director of Special Education
  - Marjorie Rush designee for Jenna Blair, Preschool Director

Discussed/Approved ARC Chairperson/Designee for the 2017 – 2018 School Year:

234. On motion of Mr. Johnson, seconded by Ms. Elliott, it was voted unanimously, of those present, to approve the ARC chairperson/designee for the following administrators for the 2017 – 2018 school year:
- Marjorie Rush, Allison Justice, Brian Deem, Holly Young, and Claire Johnson designees for Steve Karsner, Principal, Boyle County Middle School
  - Christie Sharp, Brian Deem, and Marjorie Rush designees for Bernice Bates, Principal, Woodlawn Elementary School
  - Christie Sharp, Brian Deem, and Marjorie Rush designees for Pam Shunk, Principal, Junction City Elementary School
  - Melissa Marlowe, Elizabeth Gormley, and Christie Sharp designees for Chris Slone, Principal, Perryville Elementary School
  - Marjorie Rush designee for Jane Paynter, Director of Special Education
  - Marjorie Rush designee for Jenna Blair, Preschool Director

Discussed/Approved Hiring of String Consultant for Beginner Classes and Student Fee Reimbursement by the District to Supplement the Heritage Area String Program Fee Structure for the 2017 – 2018 School Year:

235. On motion of Ms. Jones, seconded by Mr. Johnson, it was voted unanimously to approve hiring a string consultant for beginner classes and student fee reimbursement by the District to supplement the Heritage Area String program fee structure for the 2017 – 2018 school year as follows:

Program A:

Consider Hiring of String Consultant for Beginner Classes and Student Fees In Conjunction with the Heritage Area String Program for the 2017 – 2018 School Year:

Beginner Classes

- \$8,400.00 (\$4,200.00 per semester) String Consultant Fee for 2017 – 2018 school year
- Two (2) Classes on campus
- Not to exceed twenty (20) students each class
- \$300.00 budget for shirts for students

Program B:

In Conjunction with Heritage Area String Program Not to Exceed Fifty (50) Students:

Advanced Beginner, Intermediate, and Advanced Intermediate

- Tuition will be \$450.00 for the 2017 – 2018 school year

- District will pay fifty percent (50%) (\$225.00) of tuition of HASP fee for Advanced Beginner, Intermediate, and Advanced Intermediate classes for the 2017 – 2018 school year
- District will pay eighty percent (80%) (\$360.00) of tuition of HASP fee for students receiving free and reduced lunch benefits

#### Orchestra

- Tuition will be \$450.00 for the 2017 – 2018 school year
- District will pay fifty percent (50%) (\$225.00) of tuition of HASP fee for Advanced Beginner, Intermediate, and Advanced Intermediate classes for the 2017 – 2018 school year
- District will pay eighty percent (80%) (\$360.00) of tuition of HASP fee for students receiving free and reduced lunch benefits

#### Discussed/Approved Hardship Graduation Applications for Two (2) Boyle County High School Students:

236. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve the applications for hardship graduation in December 2017 for two (2) Boyle County High School students, [REDACTED]

#### Discussed/Approved Boyle County School District School Food Service Program (SFA) Procurement Plan, Child Nutrition Program:

237. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously to approve the Boyle County School District School Food Service Program (SFA) procurement plan, child nutrition program, as presented.

#### Discussed/Approved Tax Rates:

238. On motion of Ms. Jones, seconded by Mr. Johnson, it was voted unanimously to approve setting tax rates as follows; a rate of 70.4; Property – 70.4, Tangible – 70.4, Motor Vehicle – 53.9, Utility – 3.0. The tax rate remained unchanged from rates set last year. No one from the public attended the hearing prior to the meeting.

#### Discussed/Approved Draft Evaluation and Accepting Superintendent's Evaluation as Final:

239. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, of those present, to accept the draft superintendent's evaluation as final.

#### Consent Agenda:

240. On motion of Ms. Jones, to approve the following consent items with a second by Mr. Tamme the vote was as follows:

For: Ms. Newby, Ms. Jones, Ms. Elliott, and Mr. Tamme  
 Abstaining: Mr. Johnson

Mr. Johnson abstained due to a possible conflict of interest of authorization of credit card with Farmers National Bank due to his association with Farmers National Bank.

The motion passed.

**Amend District Assurances:**

- Amend District Assurances for the 2017 – 2018 School Year

**District Credit Card:**

- Authorization for a Credit Card with Farmers National Bank with Twenty Thousand Dollar (\$20,000.00) Limit

**Daytime Waiver Positions:**

- Create One (1) Two and Half (2 ½ ) Hour a Day/Five (5) Days a Week Daytime Wavier ESS Position at Junction City Elementary School for the 2017 – 2018 School Year
- Create Two (2) One (1) Three (3) Hours a Day/Five (5) Days A Week and One (1) One (1) Hour a Day/Five (5) Days a Week for Daytime Waiver ESS Positions for 143 Days Each at Woodlawn Elementary School for the 2017 – 2018 School Year

**Amend Daytime Waiver Position:**

- Amend Perryville Elementary School Daytime Waiver ESS Position from Two (2) Hours a Day/Three (3) Days a Week to Two and Half (2 ½ ) Hour a Day/Five Days a Week Daytime Wavier ESS Position

**Extra Hour:**

- Paying Certified Teacher Substitutes and Classified Instructional Assistants/Aides Extra Hour, if Applicable on August 21, 2017, Due to Extending School Day for the Total Eclipse

**Contracts/Applications/Agreements/Grants:**

- KECSAC Memorandum of Agreement for the 2017 – 2018 School Year, in the Amount of \$11,142.00
- Agreement with Wilderness Trace Child Development Center Beginning August 1, 2017 for the 2017 - 2018 School Year
- Agreement with Blue Grass Tours, INC. for Bus Rental to Newport Central High School, Newport, KY for Girls' Soccer on September 2, 2017
- Agreement with Blue Grass Head Start Program for the 2017 – 2018 School Year – Local Agreement for Cooperation of Full Utilization of Head Start
- Memorandum of Understanding with FRYSC Corps Youth Service Center Youth AmeriCorps Program at Boyle County High School for the 2017 – 2018 School Year
- Agreement with University of Kentucky for Dr. Omar for the 2017 – 2018 School Year, in the amount of \$15,000.00
- Agreement with AFPlanServ Pay Provider Pay Agreement Allowing Providers We Have (American Fidelity, Ameriprise, and Aspire) to Pay \$1.00 Per Month Per Participant to AFPlanServ

**Report:**

- KETS FY 17 Technology Activity Report

### Superintendent's Travel:

- Superintendent's Travel to July 28, 2017 Legislative Meeting with Senator Girdler at Somerset, KY and July 31, 2017 Architect Meeting in Lexington, KY

### Fund Raisers:

- Woodlawn Elementary School PTO Online Auction Fund Raiser – Sell Donated Items to Woodlawn Elementary School PTO – To Provide Funds to Support Students, School, and Classroom Needs – August 18, 2017 (Woodlawn Elementary School PTO Otis Spunkmeyer Fund Raiser – Sell Cookie Dough – To Provide Funds for Students, Classroom, and School Needs – August 18, 2017 – December 2017
- Woodlawn Elementary School PTO – Square One Art Fund Raiser – Sell Art Pieces with Student Art Work – to Provide Funds for Technology, Classroom, and Instructional Needs – August 18, 2017 – March 22, 2018
- Boyle County Middle School PTO Spirit Wear Fund Raiser – Sell Shirts, Sweatshirts, Socks – to Provide Fund for PTO Budget for Student Needs – August 18, 2017 – April 15, 2018
- Woodlawn Elementary School PTO Kroger Cards Fund Raiser – Sell Kroger Cards– to Provide Funds for Students, School, Classroom Needs – August 18, 2017 through 2016 - 2017 School Year (May 2018)
- Woodlawn Elementary School PTO Coke Rewards Fund Raiser – Collect Coke Tabs to Mail in – to Provide Funds for Students, Instructional and/or Technology Materials– August 18, 2017 – May 25, 2018
- Woodlawn Elementary School PTO – Jump Rope for Heart Fund Raiser –To Provide Funds for American Heart Association – August 18, 2017 – May 2018
- Woodlawn Elementary School PTO Spirit Wear Fund Raiser – Sell Shirts, Hoodies, Socks, Hats, ETC. – to Provide Funds for Students, Classroom, and School Needs – August 18, 2017 – September 30, 2017
- Woodlawn Elementary School PTO Box Top Fund Raiser –To Provide Funds for Instructional, Technology, Classroom Needs – August 18, 2017 – May 25, 2018
- Woodlawn Elementary School PTO Cartridge Recycling – Cartridges for Kids Fund Raiser – To Provide Funds for Student Programs Sponsored by Correlate for High Expectations for Student Rewards and Classroom Needs – September 1, 2017 – June 30, 2018
- Woodlawn Elementary School PTO Colts Cuisine Sonic Fund Raiser – To Provide Funds for School, Classroom, Student Needs – September 14, 2017, November 9, 2017, January 11, 2018, March 8, 2018, and May 10, 2018
- Junction City Elementary School PTA Zaxby's Fund Raiser – Sell of Food at Zaxby's – To Provide Funds for Student Needs (Student Supplies-Technology-Awards) – Second (2<sup>nd</sup>) Thursday of Each Month 5:00 PM – 8:00 PM Beginning September 14, 2017 – May 2018



- Woodlawn Elementary School PTO Colts Cuisine Dairy Queen Fund Raiser – To Provide Funds for School, Classroom, Student Needs – October 12, 2017, December 14, 2017, February 8, 2018, and April 12, 2018
- Junction City Elementary School PTA – Art to Remember Fund Raiser – Student Created Artwork will be Printed on Various Items for Parents/Families to Purchase – To Provide Funds for Student Awards, Incentives and Technology – October 16 – 23, 2017
- Junction City Elementary School PTA – Jaguar Jog Fund Raiser – Sell T-Shirts and Registration Fees – To Provide Funds for Student Needs (Student Supplies-Technology-Awards) – October 21, 2017
- Woodlawn Elementary School – School Pictures Fund Raiser – To Provide Funds for Instructional – Classroom and/or Technology Needs – October 25, 2017 and March 27, 2018
- Woodlawn Elementary School – Book Fair Fund Raiser – To Provide Funds for Books, Equipment, and/or Technology – November 2017 and March 2018
- Junction City Elementary School PTA – Prince and Princess Prom Fund Raiser – Sell Admission Tickets – To Provide Funds for Student Needs (Student Supplies- Technology-Awards-Reading Materials) – February 9, 2018
- Woodlawn Elementary School PTO – Sweetheart Dance Fund Raiser – Sell Admission Tickets – To Provide Funds for Student –Classroom- School Needs – February 11, 2018
- Woodlawn Elementary School – Yearbook Sales Fund Raiser – Sell Yearbooks – To Provide Funds for Technology and Instructional Materials – April 2018 – May 2018

#### **Overnight/Out-Of-State Trip Requests:**

##### **BOYLE COUTNY HIGH SCHOOL:**

**M. Whitaker** – FFA Students to Hardinsburg, KY, for Rising Sun Conference – Leadership Development/Regional Officer Meeting - addresses – Career and Technical Education – September 8 - 9, 2017;

##### **PERRYVILLE ELEMENTARY SCHOOL:**

**M. Marlowe** – PES 5<sup>th</sup> Grade Students to Washington, DC, for 5<sup>th</sup> Grade Washington, DC Trip – Hand-on experiences; travel/flying, metro, tour bus, other cultures – September 20 – 22, 2017.

#### **Facility Use Requests:**

##### **BOYLE COUNTY HIGH SCHOOL REBEL STADIUM /TURF FOOTBALL FIELDS (Excluding Bermuda Field):**

**Boyle County Youth Football League** requests the use of the Boyle County High School turf and footballs fields (excluding Bermuda field) for the purpose of youth football games – August 19, 2017 – October 31, 2017;

**Boyle County Youth Football League** requests the use of the Boyle County High School turf and footballs fields (excluding Bermuda field) for the purpose of youth football Rebel Bowl on September 2, 2017 (Rain Date – September 3, 2017);

**BOYLE COUNTY HIGH SCHOOL AND GROUNDS:**

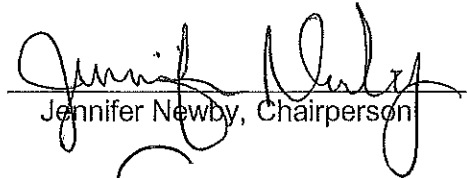
**Boyle County High School Alumni Association** requests the use of the Boyle County High School cafeteria and grounds for the purpose of hosting Annual Tailgate Event – September 8, 2017.

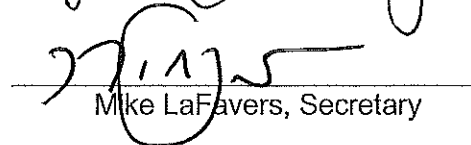
**Payment of Salaries and Claims:**

Ratify payment of salaries and claims from Payroll Accounts by checks #67773 - #67929 and direct deposit advices #204745 - #206282 amounting to \$2,542,911.12; and claims from General Fund by checks #76776 - #76873 amounting to \$748,975.77.

**Adjourned:**

241. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to adjourn.

  
Jennifer Newby, Chairperson

  
Mike LaFavers, Secretary